

SCHOOL HOLIDAYS MARKED IN GREEN SHADING
PUBLIC HOLIDAYS MARKED IN BEIGE SHADING
EVERY EFFORT HAS BEEN MADE TO ENSURE THAT DATES ARE CORRECT AT TIME OF PUBLICATION. CHANGES MAY BE OUTSIDE THE CONTROL OF P&Cs QLD.

January	February	March	April	May	June
NEW YEARS DAY 1 F	1 M	NATIONAL EPILEPSY MONTH 1 M	1 T	DOMESTIC & FAMILY VIOLENCE PREVENTION MONTH NATIONAL YOUTH WEEK 1 S	INTERNATIONAL CHILDREN'S DAY 1 T
2 S	2 T P&C-E PUBLISHED	2 T P&C-E PUBLISHED	2 F GOOD FRIDAY INTERNATIONAL CHILDREN'S BOOK DAY	2 S	2 W P&C-E PUBLISHED
3 S	3 W WORLD CANCER DAY	3 W	3 S EASTER SATURDAY WORLD AUTISM AWARENESS DAY	3 M LABOR DAY	3 T
4 M	4 T	4 T	4 S EASTER SUNDAY	4 T	4 F WORLD ENVIRONMENT DAY
5 T	5 F SCHOOL CLEAN UP DAY / CLEAN UP AUSTRALIA DAY	5 F	5 M EASTER MONDAY	5 W P&C-E PUBLISHED	5 S QUEENSLAND DAY
6 W	6 S	6 S	6 T WORLD HEALTH DAY	6 T	6 S
7 T	7 S 8-14 STUDENT VOLUNTEERING WEEK	7 S INTERNATIONAL WOMEN'S DAY	7 W	7 F	7 M
8 F	8 M SAFER INTERNET DAY	8 M	8 T	8 S MOTHER'S DAY	8 T
9 S	9 T PARENT TALK PUBLISHED	9 T	9 F	9 S	9 W
10 S	10 W	10 W	10 S	10 M	10 T
11 M	11 T	11 T	11 S	11 T	11 F
12 T	12 F	12 F	12 M	12 W	12 S
13 W	13 S VALENTINE'S DAY	13 S WORLD'S GREATEST SHAVE	13 T	13 T	13 S
14 T	14 S	14 S NATIONAL DAY OF ACTION AGAINST BULLYING AND VIOLENCE	14 W	14 F WALK SAFELY TO SCHOOL DAY (TBC)	14 M WORLD BLOOD DONOR DAY
15 F	15 M	15 M	15 T STUDENT FREE DAY	15 S	15 T
16 S	16 T	16 T	16 F STUDENT FREE DAY	16 S	16 W
17 S	17 W	17 W	17 S	17 M 17-23 NATIONAL VOLUNTEER WEEK	17 T
18 M	18 T	18 T NATIONAL RIDE2SCHOOL DAY	18 S	18 T	18 F
19 T	19 F	19 F	19 M	19 W	19 S
20 W	20 S	20 S HARMONY DAY	20 T PARENT TALK PUBLISHED	20 T P&C DAY	20 S CLOSING DATE: P&C OF THE YEAR
21 T STUDENT FREE DAY	21 S	21 S	21 W	21 F	21 M
22 F STUDENT FREE DAY	22 M	22 M	22 T WORLD BOOK DAY	22 S	22 T
23 S	23 T	23 T	23 F	23 S AUSTRALIA'S BIGGEST MORNING TEA TBC	23 W
24 S	24 W	24 W	24 S	24 M	24 T
25 M STUDENT FREE DAY AUSTRALIA DAY	25 T	25 T PURPLE DAY FOR EPILEPSY	25 S ANZAC DAY	25 T	25 F
26 T	26 F	26 F EARTH HOUR 8.30PM	26 M ANZAC DAY HOLIDAY	26 W NATIONAL SORRY DAY	26 S
27 W	27 S GAMBLING COMMUNITY BENEFIT FUND ROUND 108 CLOSING DATE	27 S	27 T	27 T	27 S
28 T	28 S	28 S	28 W	28 F	28 M
29 F	29 M	29 M	29 T	29 S	29 T
30 S	30 T	30 T P&C-E PUBLISHED LAST DAY FOR P&C AGMs	30 F GAMBLING COMMUNITY BENEFIT FUND ROUND 109 CLOSING DATE	30 S	30 W GAMBLING COMMUNITY BENEFIT FUND ROUND 110 CLOSING DATE
31 S	31 W	31 W	31 M	31 M	31 W

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| <p>THIS MONTH</p> <ul style="list-style-type: none"> ENSURE ALL FINANCIAL RECORDS ARE WITH THE AUDITOR & AUDIT HAS BEGUN WELCOME NEW PARENTS AND RECRUIT VOLUNTEERS | <p>THIS MONTH</p> <p>PREPARE FOR AGM:</p> <ul style="list-style-type: none"> NOTICE OF AGM ISSUED 14 DAYS PRIOR HANDOVER DOCUMENTS READY FOR NEW EXECUTIVE | <p>THIS MONTH & AFTER AGM</p> <ul style="list-style-type: none"> PAY INSURANCE AND MEMBERSHIP TO P&Cs QLD UPDATE EXEC DETAILS TO P&Cs QLD AND DEPARTMENT OF EDUCATION UPDATE P&C EMAIL ADDRESS (SCHOOL) UPDATE REGISTER OF P&C MEMBERS VOLUNTEER INDUCTION REMINDER | <p>THIS MONTH</p> <ul style="list-style-type: none"> WORK ON P&C OF THE YEAR ENTRY! | <p>THIS MONTH</p> <ul style="list-style-type: none"> SEND COPY OF AUDITED FINANCIALS TO DoE REGIONAL OFFICE (IPS SCHOOLS TO PRINCIPAL ONLY) | <p>THIS MONTH</p> <ul style="list-style-type: none"> LODGE EXPRESSION OF INTEREST FOR PART-FUNDED PLACE AT CONFERENCE |
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July	August	September	October	November	December
1 DRY JULY T	1 MS READATHON MONTH S	1 P&C-E PUBLISHED W	1 DYSLEXIA MONTH F	1 MOVEMBER M	1 P&C-E PUBLISHED W
2 F	2 M	2 NATIONAL HEALTH & PHYSICAL EDUCATION DAY T	2 S	2 MELBOURNE CUP T	2 T
3 S	3 P&C-E PUBLISHED T	3 STUDENT FREE DAY F	3 S	3 P&C-E PUBLISHED W	3 INTERNATIONAL DAY OF PEOPLE WITH A DISABILITY F
4 4-11 NAIDOC WEEK S	4 P&C-E PUBLISHED W	4 FATHER'S DAY S	4 QUEEN'S BIRTHDAY M	4 TUCKSHOP DAY T	4 INTERNATIONAL VOLUNTEER DAY S
5 M	5 T	5 5-11 NATIONAL CHILD PROTECTION WEEK S	5 WORLD TEACHER'S DAY T	5 F	5 S
6 P&C-E PUBLISHED T	6 PRIMARY PRINCIPALS' DAY JEANS FOR GENES DAY 6-15 BRISBANE EKKA F	6 P&C-E PUBLISHED M	6 P&C-E PUBLISHED W	6 S	6 M
7 P&C-E PUBLISHED W	7 S	7 R U OK? DAY T	7 T	7 8-14 NATIONAL RECYCLING WEEK S	7 T
8 T	8 S	8 P&Cs QLD STATE CONFERENCE F	8 F	8 REMEMBRANCE DAY W	8 W
9 F	9 M	9 P&Cs QLD STATE CONFERENCE S	9 S	9 T	9 T
10 S	10 T	10 INTERNATIONAL YOUTH DAY W	10 S	10 12-18 NATIONAL SUPERHERO WEEK T	10 F
11 S	11 W	11 RED NOSE DAY (TBC) T	11 PARENT TALK PUBLISHED W	11 WORLD KINDNESS DAY 13-20 FOOD SAFETY WEEK WORLD DIABETES DAY S	11 S
12 M	12 T	12 14-22 NATIONAL SCIENCE WEEK S	12 T	12 S	12 M
13 PARENT TALK PUBLISHED T	13 F	13 T	13 F	13 M	13 T
14 14-20 NATIONAL DIABETES WEEK W	14 S	14 W	14 S	14 T	14 W
15 T	15 S	15 AUSTRALIAN CITIZENSHIP DAY T	15 F	15 M	15 W
16 F	16 M	16 INTERNATIONAL TALK LIKE A PIRATE DAY S	16 S	16 T	16 T
17 S	17 T	17 M	17 W	17 S	17 F
18 S	18 W	18 21-27 BOOK WEEK T	18 HEADSPACE DAY T	18 19-24 STATE EDUCATION WEEK TBC M	18 S
19 M	19 T	19 S	19 T	19 LAST DAY: YEAR 12 WHITE RIBBON DAY INTERNATIONAL MEN'S DAY SCHOOLLIES WEEK F	19 S
20 T	20 F	20 M	20 W	20 S	20 M
21 W	21 S	21 T	21 F	21 M	21 T
22 T	22 S	22 W	22 S	22 T	22 W
23 F	23 M	23 T	23 S	23 W	23 T
24 S	24 T	24 F	24 S	24 W	24 PART PUBLIC HOLIDAY (AFTER 6PM) F
25 S	25 W	25 S	25 M	25 T	25 CHRISTMAS DAY S
26 M	26 T	26 S	26 T	26 LAST DAY: YEARS 10 & 11 F	26 BOXING DAY S
27 T	27 F	27 M	27 W	27 NATIONAL KIDSAFE DAY TBC W	27 CHRISTMAS DAY HOLIDAY M
28 W	28 S	28 T	28 T	28 DAY FOR DANIEL F	28 BOXING DAY HOLIDAY T
29 T	29 S	29 W	29 F	29 M	29 W
30 INTERNATIONAL FRIENDSHIP DAY SCHOOLS TREE DAY F	30 30-3 SEPTEMBER TEACHER AIDE APPRECIATION WEEK M	30 T	30 S	30 T	30 T
31 S	31 GAMBLING COMMUNITY BENEFIT FUND ROUND 111 CLOSING DATE T	31 T	31 NATIONAL GRANDPARENTS DAY GAMBLING COMMUNITY BENEFIT FUND ROUND 112 CLOSING DATE S	31 F	31 F

THIS MONTH

- CELEBRATE XMAS IN JULY

THIS MONTH

- PREPARATION FOR UNIFORM REORDERING
- GREAT TIME FOR REVIEW OF UNIFORM

THIS MONTH

- SEND DELEGATES TO CONFERENCE THIS YEAR'S THEME IS STRATEGY

THIS MONTH

- STRATEGIC PLANNING FOR NEXT YEAR: GOALS AND OBJECTIVES
- BUDGET
- FUNDRAISING
- SUCCESSION PLANNING
- ANNUAL IMPLEMENTATION PLAN

THIS MONTH

- START PREPARING FINANCIAL RECORDS FOR AUDIT
- TAKE OUT TEMPORARY INSURANCE INCREASE TO COVER ANY ADDITIONAL UNIFORM STOCKS

THIS MONTH

- GET TOGETHER AND CELEBRATE YOUR SUCCESSSES!
- ANNUAL STOCK TAKE
- FINANCIAL RECORDS CLOSE AS AT 31 DECEMBER

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